

Roof Replacement Prep Checklist

Start two weeks out. Tick as you go.

Two weeks before

- ☐ HOA approval in writing (if you have an HOA)
- ☐ Permit number from the roofer: _____
- ☐ Notice of Commencement signed (and notarized if needed)
- ☐ Product and color checked against the contract
- ☐ Told the neighbors the dates
- ☐ Plan for work from home, kids and pets on tear-off day

The week before

- ☐ Pictures, mirrors and shelf items taken down, especially top floor
- ☐ Attic items covered or moved out
- ☐ Patio furniture, grills and pots moved 20 feet from the house
- ☐ Sprinkler heads and garden lights flagged
- ☐ Branches over the roof trimmed
- ☐ Irrigation turned off for the job
- ☐ Pool cover plan agreed with the roofer
- ☐ Solar panel removal scheduled (if you have solar)

The day before

- ☐ Cars out of the garage and driveway
- ☐ Gate unlocked, side yard access clear
- ☐ Outdoor power outlet available
- ☐ Before photos of yard, driveway and ceilings
- ☐ Pets indoors and away from work areas

After the final inspection

- ☐ Walked the property with the crew lead
- ☐ Magnetic nail sweep done
- ☐ Final permit approval received
- ☐ Product approval numbers received
- ☐ Workmanship warranty received
- ☐ Manufacturer warranty registered
- ☐ Final lien releases received
- ☐ New wind mitigation inspection booked
- ☐ Documents sent to insurance agent